

## Dormitory User's Agreement

between the **Szent István University** (hereinafter referred to as **the University**) Somogyi **Dormitory** (1118 Budapest, Szüret u. 2-18.) as licensor – hereinafter referred to as **the Dormitory** –; as the First Party, and

Name:

Name at birth:

Neptun code:

Mother's name:

Name of the institution of higher education:

Place/date of birth:

Major:

Permanent address:

Year:

Financing type:

publicly financed/state scholarship

state partial scholarship

PhD student

privately financed

as the user of dormitory accommodation - hereinafter referred to as the Dormitory User, as the Second Party – (the Dormitory and the Dormitory User together are hereinafter referred to as **the Parties**) on the date of signing this document, with the following conditions:

### DORMITORY ACCOMMODATION

1. The Dormitory grants accommodation to the Dormitory User in room number ..... , throughout the period from ..... (day) .....(month) .....(year) to .....(day) .....(month) .....(year).
2. The Dormitory User acknowledges that his or her accommodation, and the services it includes, is not transferable, so it is not possible to lease the allocated room, nor may the Dormitory User move into another room of the Dormitory without permission.
3. The accommodation includes the free basic services specified in Governmental Decree 51/2007 (III. 26.) on the contributions to students in higher education and certain fees to be paid by them, and in Governmental Decree 87/2015 (IV. 9.) on executing certain provisions of Act CCIV/2011 on national higher education.
4. The days of moving in and out are specified in detail in the Operational and Organisational Regulations of the Dormitory, the provisions of which the Dormitory User accepts by signing this document.

## FEES, PAYMENT CONDITIONS

5. The Dormitory User is obliged to pay a fee (Dormitory fee) for accommodation and the basic services it includes.

6. Publicly financed/state scholarship daytime students and PhD students must pay a Dormitory fee of HUF ...../person/month, as specified in the Regulation of Student Fees and Benefits (HTJSZ).

7. The Dormitory fee of state partial scholarship and privately financed Dormitory Users is HUF...../person/month, as specified in the Regulation of Dormitory User Fees and Benefits.

8. The deadline for payment of the Dormitory fee is the 15th day of each month. If the 15th day of the actual month is a weekend day or a public holiday, the deadline is the first working day afterwards.

9. a) If the Dormitory User has student status with the University, he or she must pay the dormitory fee via the Neptun system. The payment deadline relates to the clearing of specific lots as indicated in Neptun.

b) If the Dormitory User does not have student status with the University, he or she must clear an invoice made out by the University, and they should transfer the fee to the bank account number below:

Account name: The Szent István University, Account number: **10032000 – 00282826 – 01120008**

Account manager: **Magyar Államkincstár (Treasury of Hungary)**

Közlemény: **<name of the dormitory>, <year, month>, <name of the creditor>**

c) If the Dormitory User is a member of a University specialisation hall but studies at another university, the Dormitory fee must be paid to the background institution of the specialisation hall, according to the protocol and regulations of that particular specialisation hall.

10. If the Dormitory User fails to pay the Dormitory fee by the deadline, the following provisions apply:

a) If the Dormitory User misses the payment deadline, the administrator of the dormitory premises will immediately order the Dormitory User in writing, via registered mail or personal delivery, to clear overdue lots as indicated in the Neptun system within 8 days.

b) If the Dormitory User does not meet the above deadline for payment, the campus manager will terminate the Dormitory User's Dormitory user status and initiate expulsion on the following day.

11. Beyond Dormitory accommodation and inclusive basic services, the Dormitory may offer extra services. Regulations and the fees for using these are set in the Operational and Organisational Regulations of the dormitory premises. The fees invoiced on extra services must be paid by the Dormitory User.

## **DORMITORY USERS' RIGHTS AND OBLIGATIONS**

- 12.** The Dormitory User is entitled to use the services of the Dormitory, and take part in the professional, scientific, academic, entertainment, sporting and other events organised by the Dormitory;
- 13.** The Dormitory User may use the accommodation allocated to them and the common rooms, provided that the Dormitory house rules are duly kept;
- 14.** The Dormitory User is entitled to take part in the assembly of the Dormitory premises as a voting member; write to the Dormitory authorities, managers and the Student Council to raise personal issues or issues of concern the community; and receive replies to requests and observations within 30 days.
- 15.** The Dormitory User is entitled to exercise all the other rights granted in the Operational and Organisational Regulations of the Dormitory premises, and within the limits set in the Operational and Organisational Regulations, the house rules and the respective fire and security regulations, and they may create the conditions which best serve their academic and recreational needs, and those of fellow users.
- 16.** With prior notice, the Dormitory User may invite visitors into the Dormitory room free of charge, provided the visitors leave the premises by 11 p.m. at the latest. Visitors who leave after 11 p.m. must pay a visitor fee according to the Operational and Organisational Regulations of the Dormitory. The Dormitory User may not disturb fellow Dormitory users by inviting visitors.
- 17.** The Dormitory User is compelled to keep the University rules, specifically the operational and organisational regulations of the Dormitory premises, the house rules and other regulations and resolutions accepted by the Dormitory assembly.
- 18.** The Dormitory User is obliged to take care of the reputation of the University and the Dormitory, and use the property of both for the purpose they are meant to be used, taking full responsibility.
- 19.** The Dormitory User must pay the fees for extra services they have used. The Dormitory User must also attend Dormitory assemblies.
- 20.** If the Dormitory User, as a member of a University specialisation hall, is a Dormitory User of another institution of higher education, they must still accept the written and unwritten rules and norms of coexistence in the Dormitory. If the background institution of the specialisation hall defaults on its payments beyond 60 days, and the Dormitory fees are not reimbursed to the University in any other way either, the University is entitled to terminate - temporarily or permanently - the accommodation of specialisation hall members who do not have student status with the University until the end of the actual semester.

## **MISDEMEANOURS AND DAMAGE**

- 21.** If the Dormitory User commits a misdemeanour, disciplinary procedures will be initiated against the Dormitory User, according to the measures set in the Regulations of Students' Misdemeanours and Damage as used by the University. By signing this document, the personal relevance of these Regulations are also acknowledged by the Dormitory User, even if he or she does not have student status with the University.

**22.** Causing damage is subject to the regulations of Act CCIV./2011 on national higher education, and Act V./2013 on the Civil Code. The Dormitory User's responsibility for damage is also discussed in the Regulations of Students' Misdemeanours and Damage.

**23.** Based on the room inventory, items which are provided for use by the Dormitory User must be handled responsibly, and the Dormitory User is obliged to compensate in full for any lost or damaged items.

**24.** If objects in the Dormitory User's possession become lost or damaged in the Dormitory, the Dormitory and the University are not obliged to offer any compensation.

**25.** Official fines originating from the Dormitory User's breaching of fire and safety regulations are to be covered entirely by the Dormitory User.

### **VALIDITY OF THE AGREEMENT**

**26.** This agreement is valid for a definite period, and it is in effect from the date it is signed until ..... (day).....(month).....(year).

**27.** If the Dormitory User moves into the Dormitory, and subsequently loses Dormitory User status, this agreement will lose force the day after the student status expires.

**28.** Until the expiration of this document, it is only acceptable to move out from the Dormitory and thus terminate the agreement if the Dormitory User holds an official excuse (e.g. medical grounds or a certificate of a significant change in family status). Otherwise, 50% of the monthly dormitory fee must be paid each month until the end of the actual semester. Dormitory Users commencing their partial training abroad are exempt.

**29.** In matters this agreement leaves unregulated, consult the regulations of the University, the house rules of the Dormitory, and the current Hungarian legislation.

**30.** It is possible to modify this agreement in writing.

Having read, understood and mutually acknowledged this agreement, the Parties sign two (2) copies of the document; thereof, the Dormitory keeps one (1) copy, while the Dormitory User receives one (1) copy to preserve.

Budapest,.....

.....

Manager

Szent István University

Somogyi Dormitory

.....

User